

ST HELENA

APPLICATION FOR DEVELOPMENT PERMISSION

LAND PLANNING AND DEVELOPMENT CONTROL ORDINANCE 2008

Please complete using block capitals and black ink. **Two** copies are required together with **two** copies of all plans and drawings.

Please read the accompanying guidance notes to avoid incorrect completion of the form which will delay your application.

1. APPLICANT

Name
Address
Telephone
Email Address

AGENT

Name
Address
Telephone
Email Address

2. Address of the site to which the application relates:

Please state:

Land Registration Details	
Section:	_____
Block No:	_____
Parcel No:	_____

3. Description of the Proposal

4. This Application is for:

✓ Please tick one box

- a) Full Development Permission including Building Regulations Approval
- b) Development Permission without Building Regulations Approval
- c) Building Regulations Approval Only
- d) Outline Development Permission Only
- e) Approval of reserved matters after the grant of outline Development permission

5. a) If the Proposal includes the construction of new buildings or change of use of an existing building, please state the floor area in square metres (*See guidance notes on what to include*).
- b) If the proposal is for extension of an existing building please state the floor space of the extension in square metres (*See guidance notes on what to include*).
- c) If this is an application for outline development permission please state the area of the site in square metre or hectares (*See guidance notes on what to include*).

6. Description of the existing use of the land/building. If vacant, please state the last use and when it ceased.

- | | | | | | |
|-------|---|-----|-------------------------------|----|-------------------------------|
| 7. a) | Does the site have existing vehicle access? | YES | <input type="checkbox"/> Tick | NO | <input type="checkbox"/> Tick |
| b) | Is a new or altered vehicle access proposed? | YES | <input type="checkbox"/> Tick | NO | <input type="checkbox"/> Tick |
| c) | Does a public right of way cross any part of this site? | YES | <input type="checkbox"/> Tick | NO | <input type="checkbox"/> Tick |

8. What are the proposed arrangements for dealing with sewage?

If the arrangements include a **septic tank**:

- a) Is it existing? Tick Or Proposed? Tick
- b) State its internal dimensions Depth Length Width
- Or state its capacity if prefabricated m³
- c) Has a soil percolation test been done for the soakaway system? If yes, please attach the details. YES Tick NO Tick
- d) Is the soakaway area on land within your control? If no, please attach a statement of agreement from the owner. YES Tick NO Tick

9. What are the proposed arrangements for dealing with:

- a) Rainwater and surface water from the proposed development?

- b) Surface water and groundwater entering the site from surrounding land?

10. Is there an existing drinking water supply? YES Tick NO Tick

If no, state the proposed arrangement.

11. Does the proposal include for storage and facilities to aid the collection of solid waste? YES Tick NO Tick

12. Is this application accompanied by an environmental impact assessment report? YES Tick NO Tick
13. Is this application accompanied by a written statement further explaining the proposal? YES Tick NO Tick
14. Have you consulted your neighbours or the local community about the proposal? YES Tick NO Tick

If Yes, please give details

15. Have you consulted any SHG Department or other relevant organisations about the proposal? YES Tick NO Tick

If Yes, please give details

16. If this application is for a new building or extension please state the materials and finish to be used:

a) External Walls

b) Roof Coverings

17. If this application includes for approval under the building regulations please give the following details:

a)	Type of Foundations	
b)	Damp Proof Membrane in floor	
c)	Construction of Ground Floor	
d)	Construction of upper floors	
e)	Damp Proof Courses in Walls	
f)	Lintels	
g)	Roof Structure	
h)	Gutters and downpipes	
i)	Chimneys and flues	
j)	Internal Wall and ceiling finishes	
k)	Measures against termites/white ants	
l)	Underground drains	
M)	Inspection Chambers	

18. Please confirm the plans submitted with this application. As a minimum they must include **two** copies of the following with the scale and north-point marked on them:

✓ Please tick

- Location plan or satellite image at scale 1:5000 or larger. Showing accurately all surrounding development and roads with the application site edged in red.

And unless this application is for outline development permission only:

- Site plan at scale 1:250 or larger with the site boundaries, drainage layout (including any septic tank and soakaways), vehicle access, parking and turning area, retaining walls and boundary treatments, with the application site edged in red.
- If the proposed development will involve excavating or building up ground levels, site section drawings at scale 1:250 or larger showing existing and proposed slopes and measures to retain them and for their drainage.

And if the proposed developments includes building works:

- Building plans at scale 1:100 or larger showing floor plans of each storey, all elevations and sections

And if this application includes for approval under the building regulations:

- Constructional details (*with structural calculations as necessary*) sufficient to demonstrate compliance with the building regulations.

19. a) **I hereby apply for Development Permission as described in this application and accompanying plans.**

b) **I enclose** (Development Application fee):

SHG Receipt Number

In the sum of

£

Or

Cheque Number

Signed

Applicant

 Tick

Agent

 Tick

On behalf of

Date of Application

(Insert applicant's name if signed by an agent)

This space is for office use.